

**Transporting Students in
a Personal Vehicle**

If you plan to transport students in a personal vehicle, please bring the following documentation to the Transportation Department.

Please bring:

- Your current driver license.
- H6** DMV printout of your driver history. (Verify with DMV personnel that they are issuing the **H6** history. No other history is accepted.)
- A breakdown of your auto insurance coverage (described on your declarations page). The district requires the following minimum coverage:

<u>Liability Insurance/ Bodily Injury</u>	\$100,000/\$300,000
<u>Property Damage</u>	\$50,000
<u>Medical</u>	\$5,000 per person

The driver is responsible for and agrees to maintain the above minimum insurance coverage at **all times**. The driver will provide the Transportation Department with all updated insurance information. If the auto insurance coverage is cancelled or expires the driver agrees not to drive for school or school related activities.

NOTE: At the District's discretion a driver may be denied the privilege of transporting RJUHSD students, other than their own children, to any school or school related event(s).

ROSEVILLE JOINT UNION HIGH SCHOOL DISTRICT
TRANSPORTATION DEPARTMENT

"SAFE DRIVING PRACTICES"

DISTRICT REQUIREMENTS FOR:

***TRANSPORTING STUDENTS
IN PERSONAL VEHICLES***

**STUDENTS BEING TRANSPORTED IN VEHICLES
OPERATED BY NON-DISTRICT EMPLOYEES**

TOWING DISTRICT TRAILERS

When making the decision to use a personal vehicle for transporting students, your time, effort, and cooperation are greatly appreciated.

Since our District's primary transportation goal is safety, the requirements described in this brochure must be met before transporting students.

Guidelines for Transporting Students

AGE –

Driver must be at least 21 years of age.

DRIVER'S LICENSE –

Driver must have current valid DMV issued California driver's license.

DMV H6 (10 Year Driving Record) – Must be used to determine driver eligibility.

- **H6** print date must be less than 31 days old.
- **Point Total –**
Driver is not allowed more than a total of two (2) points on Driving Record at any time.
- **DWI/DUI –**
Date of offense must be 10 years old or older. No repeat offenses of this type allowed. If driver has other minor violations such as speeding, red lights, etc. these will be taken into consideration prior to approval.
- **Other Major violations –**
Reckless driving, driving over 100 mph, or other major violations must be at least 5 years old; the driver must then have a clean record for five (5) consecutive years following the major violation.

INSURANCE COVERAGE – For Personal Vehicles

Current Declaration page must indicate driver is covered under the insurance policy to operate vehicles on the policy.

Vehicle being driven must be on Declaration page of insurance policy.

Minimum coverage limits for Property Damage, Bodily Injury and Medical must be indicated on the Declaration page and meet RJUHSD current minimum coverage requirements.

STUDENT PASSENGERS –

A student being transported by a non-district employee **must** have written permission from her/her parent or guardian.

TOW VEHICLES –

Only vehicles meeting the trailer manufacturer's recommendations may be used to tow district trailers.

Duties of all Drivers

1. Drivers transporting students or pulling district vehicles will drive defensively at all times. See "Defensive Driving" brochure.
2. Drivers agree to obey all laws and regulations of the State of California related to the operation of motor vehicles and vehicles being towed.
3. All occupants of the vehicle shall wear seat belts in accordance with State of California law (Vehicle Code 27315).
4. Drivers are responsible for the conduct of students while in the vehicle.
5. Drivers shall not allow the number of passengers to exceed the posted capacity of the vehicle or the number of properly functioning seat belts.
6. Drivers agree to maintain the vehicle in safe and legal operating condition at all times.
7. Drivers shall inspect the vehicle before transporting students in the vehicle. The inspection shall include, but not be limited to the tires, brakes, lights, horn, fuel tank and gauge, window glass, and seat belts.
8. Drivers will provide to the school principal or designee a list of riders in the vehicle before leaving the school.
9. Luggage and equipment will be stored in a safe manner.